

**Student Affiliates of Division 17
Application for Host Institution
2019-2022 Term**

Purpose Statement

The Student Affiliates of Seventeen (SAS) is the student membership organization that is associated with Division 17 (Society of Counseling Psychology, or SCP) of the American Psychological Association (APA). SAS is intended to be a vehicle for enhancing engagement and communication between leaders of the Counseling Psychology profession and counseling psychologists-in-training. Through their membership, students are encouraged to increase their identification with the profession by experiencing formal involvement and engagement with the discipline's professional organization.

Eligibility Requirements:

- a) Proposed program must be an APA accredited Counseling Psychology program.
- b) Proposed Faculty Advisor must be a Member or Fellow of APA and Division 17.
- c) Once selected, all proposed SAS board members are expected to be Student Affiliates of APA and Division 17.

Required Materials:

- a) A letter from a faculty member indicating willingness to serve as Student Affiliates of Seventeen faculty advisor for the three-year term, 2019-2022.
- b) Letters from the program director and department chair endorsing the proposal.
- c) A 7-10 page (double-spaced, 12 pt. font) proposal narrative in APA style that describes proposed goals and an implementation plan for the three-year term, 2019-2022.
- d) Completed application form (see page 2).

The deadline for proposal submissions is 11:59 p.m. EST on **November 3, 2018**. Proposals must be sent electronically. **Email your application to: div17sas@gmail.com**

The current SAS Co-Chairs are responsible for answering questions and handling any correspondence related to the Host Institution selection process. Please feel free to contact them with any questions about the process at div17sas@gmail.com.

Notification

You will receive an electronic letter of receipt from div17sas@gmail.com. Proposals will be de-identified and reviewed by the SAS Executive Board at Ball State University. The recommendation from the SAS Executive Board for the next Host Institution will be presented to the SCP Executive Board at the 2019 Mid-Year meeting. The SCP Executive Board will review and vote on the recommendation. The SAS Co-Chairs will notify the new Host Institution and contact all other applicants regarding the result. The current SAS Executive Board will provide transition information and mentorship to the new Host Institution.

APPLICATION FORM

Name of Institution _____

Student Authors _____

Proposed Faculty Advisor(s) _____

Please submit the following materials by **11:59 p.m. EST on November 3, 2019**:

- A letter from a faculty member indicating willingness to serve as Student Affiliates of Seventeen faculty advisor for the three-year term, 2019-2022.
- Letters from the program director and department chair endorsing the proposal.
- A 7-10 page (double-spaced, 12 pt. font) proposal narrative in APA style that describes proposed goals and an implementation plan for the three-year term, 2019-2022.
- Completed application form.

Please be sure to address the following topics in the proposal narrative:

A. Pillars. The proposal should include four pillars that are informed by the values of counseling psychology and SAS. These pillars will serve as the foundation to guide the purpose, goals and initiatives of SAS during the term of the Host Institution. The pillars are determined by the Host Institution and will remain the same throughout the term. To see Ball State's pillars as an example, refer to www.div17.org/SAS/pillars.

B. Fit with the Purpose of SAS. Using the aforementioned pillars as a guide, the proposal should provide well-defined goals and initiatives, and a clear implementation plan for the three-year term, 2019-2022, of the Host Institution. Goals and initiatives should be consistent with the values of the Society of Counseling Psychology and SAS.

In particular, applicants should consider addressing the following aspects of counseling psychology:

- Promoting diversity, multiculturalism, and social justice through student engagement.
- The integration of scholarship and practice.
- Commitment to mentorship and development of new leaders in the field.
- Growing and engaging membership specifically in relation to master's programs. More information can be found here:
<http://www.apa.org/news/press/releases/2018/07/accrediting-masters-programs.aspx>

A strong application will demonstrate faculty and student involvement/ engagement with APA and the Society of Counseling Psychology, while articulating a commitment to continued professional involvement in the field.

C. Host Capacity & Leadership Skills. The narrative should clearly indicate departmental and university support for serving as the SAS Host Institution (e.g., office space, access to technology, supplies, and funding). Applicants should outline and identify their prospective SAS board for the three-year period, 2019-2022, as well as a plan for implementing leadership changes if/when students graduate, leave on internship, or wish to withdraw from their role.

Other areas that will be considered and we would like to be addressed include:

- Previous departmental and/or individual leadership experience.
- Financial support for SAS Co-Chair conference and meeting attendance, such as the American Psychological Association Annual Convention, Society of Counseling Psychology Midyear Meeting, and Council of Counseling Psychology Training Programs Conference. Each conference is held yearly for the three-year term as host institution.
- Ability to address responsibilities during regular SAS Executive Board meetings.
- Understanding of APA and Division 17 structures and processes.

Note: Ball State University currently uses the following structure for its term as SAS Host Institution:

- Two SAS-Co-Chairs (Required)
- One Treasurer (Required)
- One Promotions Chair
- One Blog Editor (Required)
- One Social Media Chair
- One Webmaster (Required)
- One Programming Chair (APA Programming & Webinars)
- Two Social Justice & Advocacy Co-Chairs
- Three Scholarship Engagement & Collaboration (SEC) Chairs
- Two Prevention & Promotion in Mental Health Co-Chairs
- Two Multicultural Co-Chairs
- One Secretary (Required)
- Four Membership Chairs (At least one required)

With the exception of the required two SAS Co-Chairs and at least one Faculty Advisor, the above-mentioned structure is provided as a guide and the Host Institution may use their discretion in reconfiguring the SAS Executive Board.

We look forward to reviewing your application!

- Student Affiliates of Division 17 (SAS) Executive Board