Attendance: Tania Israel, President; John Westefeld, Past President; Barry Chung, President-Elect; Andy Horne, President Elect Elect; Michael Mobley, Treasurer; Tina Richardson, Secretary; Kristin Perrone-McGovern, Secretary (incoming); Toti Perez, VP for Communications; Cindy Juntunen, VP for Education and Training; Jill Lee-Barber, VP for Professional Practice; Stephen Quintana, VP for Science Affairs; Louise A. Douce, Council Representative; Helen Neville, Council Representative; Bruce Walsh, Council Representative; Jim Lichtenberg, Council Representative (incoming); Katy Shaffer, SAS Co-Chair; Melanie Lantz, SAS Co-Chair; Linda Subich, Communications and Technology Board Director; Lali McCubbin, Director Member Interface Board; Mary O’Leary Wiley, SIG Coordinator; Dan Jones, Coordinator of Liaisons and Networking; Maureen Lafferty, ACCTA Liaison; Shawn McDonald, Membership Chair; Lifei Wang, Co-Chair/International Section; Marcy Rowland, Co-Chair Section on Independent Practice; Katherine Hahn, ECP Committee Chair; Barry Schreier, AUCCCD Liaison; Roger Worthington, VP Diversity & Public Interest; Michele Boyer, VP Diversity & Public Interest (incoming); Kristin Conover, Division 17 President’s Assistant; Debra Nolan, Division 17 Administrator; Nadya Fouad, TCP Editor; Sharon Bowman, Director External Interface Board

Guests: Linda Forrest, Doug Haldeman

Meeting called to order at 4:05 pm

1. **Welcome & Introduction (Israel)**
   a. All attendees at the meeting were asked to introduce themselves and share something that they had accomplished during the year as well what they were looking forward to at the convention.
   b. President announced that a quorum (i.e., more than half the Board) was present and reviewed who is allowed to vote during the meeting (i.e., EB members, which includes the SAS Co-Chairs and three council representatives but not elect officer positions).
   c. The Executive Session was announced to occur during the dinner break.

2. **Secretary Report (Richardson)**
   The minutes from the 2011 Midyear meeting and the list of electronic votes were presented for review and required the following amendments: Board Directors Sharon Bowman and Lali McCubbin were added to the attendance at the 2011 Meeting and the APF vote was added to the list. Motion to accept the minutes from the midyear minutes and EB electronic votes since 2011 Midyear Meeting with revisions was made by Tina Richardson and second by Michael Mobley and was unanimously approved.

3. **President Report (Israel)**
   a. SCP is trying to help connect Counseling Psychologists with federal funding. Collaborations are being pursued with the NIDA-funded Clinical Trials Network to facilitate participation of counseling psychologists in substance abuse treatment research in college and university counseling centers.
   b. All STGs that are not formally active were sunset. More information will be provided after the Convention.
c. An Investment Committee has been formed, which includes Michael Mobley (SCP Treasurer), Laura Palmer (Former, SCP Treasurer), and Bruce Walsh. Financial professionals may be consulted to investigate investment options for SCP.

d. Tania Israel gave the floor to Roger Worthington and guests Linda Forrest and Doug Haldeman, the candidate who received sole endorsement from SCP for the APA President candidacy. Forrest and Worthington provided insight into how we can optimize the impact of our endorsement and make a significant difference for the candidate. The Executive Board was asked to participate in the telephone tree campaigning effort to call all members that have not given an email address. Historically only 20% of the members vote in the presidential election and it would make a significant difference if that percentage can be increased in Doug Haldeman’s favor. Doug Haldeman also thanked the Executive Board for the endorsement and committed to promote the values of SCP in his campaigning and leadership as APA President.

4. Past President Report (Westefeld)
   a. The following new SCP officers were introduced: Andy Horne (President Elect), Kristin Perrone-McGovern (Secretary), Michelle Boyer (Vice President for Diversity and Public Interest), Jim Lichtenberg (Council Representative) and Katy Shaffer (SAS Co-Chair).
   b. The need to revise the SCP Handbook is pressing. The implications of an outdated handbook are huge because there are major gaps and inaccurate information available to SCP officers regarding position descriptions and responsibilities. John Westefeld requested that each EB member write a detailed job description that can be included in the Handbook and used to recruit and mentor new officers.

5. President Elect Report (Barry Chung)
   The report included the following information items:
   a. The presidential theme for 2011-12, “The Future of Counseling Psychology Campaign” was announced. This includes three presidential initiatives: (1) creation of a leadership academy to inspire and train future leaders in counseling psychology and psychology at large, (2) facilitation of international collaboration for the advancement and globalization of counseling psychology, and (3) creation of short videos that showcase what counseling psychology is, the impact of counseling psychologists, and how to become a counseling psychologist. STG chairs and committee members have been identified to support the three presidential initiatives.
   b. A STG chaired by Puncky Heppner has been formed to search for the next editor of The Counseling Psychologist. The Committees recommendation to the SCP Executive Board will be made by January 2012 and the new Editor will start the position January 1, 2014 with the term ending December 31, 2019.
   c. Jim Lichtenburg agreed to chair the STG to submit a petition for the renewal of Counseling Psychology as a specialty within Professional Psychology.

6. New SAS Co-Chair (Lantz)
   a. The new SAS Co-Chair, Katy Shaffer was acknowledged. Chris Connacher has left for internship, and Katy Shaffer will take his place as Co-Chair.
   b. SAS has launched a new web site http://www.div17.org/SAS/index.html
   c. The following new conference will be held at University Albany on November 4-5, UAlbany Division of Counseling Psychology, 20th Annual Diversity Conference, Albany, NY.

7. Bylaw Revision Overview and Implication (Israel)
Over the past year and a half, the Bylaws Revision Committee (i.e., Linda Forrest, Janet Helms, Tania Israel, Debbie Nolan and John Westefeld) completed a major revision of the SCP bylaws. The revisions were summarized in a handout that described how the document was streamlined so that it addresses only what SCP needs to function (other content was moved to the SCP Handbook). Boards Directors can appoint committee members in consultation with the Presidential Cabinet. Appointment letters for the new Board Directors’ committee members will be prepared by the SCP Administrator, Debbie Nolan. A new organizational chart has been created to reflect SCP given the revisions to the bylaws and will be posted to the SCP webpage. Lali McCubbin volunteered to write a blurb about procedure for Board Directors appointments for the Handbook. The SCP membership will vote on the Bylaws revisions at the business meeting on August 6, 2011.

8. **Counseling Psychology Program Closures (Israel)**

Following up on a topic discussed at the 2011 mid-year EB meeting, there was a brief discussion of doctoral Counseling Psychology Program closures at Research 1 institutions (e.g., Penn State). Betsy Altmaier chaired a STG that focused on the issue five years ago, and the STG’s report was shared with the EB in the agenda book. The data that was reviewed by the STG indicated that the number of programs that have closed and new programs balance out so that there is stability in the field. There are a number of factors that contribute to program closings and it is necessary for programs to consider proactive ways to demonstrate our value with colleges of education and the broader university.

9. **Internship Imbalance (Juntunen)**

The SCP Executive Board was informed of several issues related to the internship imbalance that have emerged in national meetings during the last six months. These include:

a. A statement/request was made by BEA for a CoA decision to require an accredited internship as a basic standard for practice.

b. There is some exploration by the HSP Education & Training workgroup to move the internship to a post-doctoral position. The question is whether it is viable for internship to remain within doctoral programs.

c. Changes have been proposed by APPIC to restrict application for APPIC internships to students from accredited programs. This has significant implications because most School Psychology internships are not accredited.

d. Internship program fees are going to be reviewed by CoA to determine if they should be adjusted based on size of program as well as the timeline of process for accreditation of new sites.

10. **MPCAC Update (Juntunen)**

The official unveiling of the Masters in Psychology and Counseling Accreditation Council (MPCAC) will occur in November and accreditation guidelines are near final form. MPCAC it is starting to accept applications from programs. There is a meeting on Friday, August 5, 2011 at 11:00 am in Division 2’s Hospitality Suite. Council for Higher Education Accreditation (CHEA) has not recognized MPCAC as an accrediting agency yet.

11. **Transition of TAAR (Lee-Barber & Pinterits)**

The TAAR media team is enthusiastic about continuing to use media as a tool for teaching people to Take Action Against Racism. The information that is available through the website has proven to be a powerful and effective tool. Toti Perez (VP Communications) will shepherd the transition of this presidential project to become an SCP function under the auspices of the Vice-President for Diversity and Public Interest. Jill Lee-Barber and the media team will continue to make uploads to the website.
12. APA Council of Representative’s Report (Douce)
The following issues were highlighted:
   a. Guidelines for organizational change and good governance within APA
   b. Family care givers
   c. Same sex marriage
   d. Progress is ongoing regarding how best to optimize the APA Convention so that it best
      meets the needs of the membership. Specifically, changes are being made that will
      reduce the number of competing sessions on the same topics, improve the manner in
      which poster sessions are done and modify the number of program hours for each
      division.

13. Exploring Privilege (Israel)
Feedback was solicited from the Executive Board regarding the Exploring Privilege
Presidential Initiative. The Exploring Privilege STG met bi-weekly and worked hard to plan
and implement Tania Israel’s Initiative. The activities of the STG included establishing a
shared definition of privilege, developing awareness programing for personal and
professional growth, and identifying resources to support and sustain learning on the topic. In
addition to the Conversation Hour held in the SCP Hospitality Suite at the 2010 Convention,
professional development conference calls were held in the Fall 2010 and Spring 2011,
resources were made through the SCP website, and a workshop on privilege was held at the
2011 National Multicultural Conference and Summit in Seattle. The Executive Board also
participated in a 2-hour workshop on Exploring Privilege at the midyear meeting. The
overwhelming feedback was that the Initiative was a very successful and impactful. The
following individuals were members of the STG: Anneliese Singh, William Liu, Matt
Englar-Carlson, Janie Pinterits, Dan Walinsky, Pam Foley and Lew Schlosser and Rebecca
Toporek (Chair).

14. Executive Session (non-voting Executive Board members excused)
Motion to open the Executive Session was made by Tina Richardson and second by Jill Lee-
Barber was unanimously approved (N=15).
   a. Nomination of new TCP Editorial Board Members (Fouad)
      Motion to approve 10 new TCP editorial board members (Hsiu-Lan Cheng, Krista
      Chronister, Bryan Dik, Jinyan Fan, Joaquim Ferreira, Kim Hays, Kim Kay Hyon, Theresa
      Kruczek, Shawn MacDonald, and Alejandro Morales) was made by John Westefeld and
      second Barry Chung and was unanimously approved (N=15).
   b. Diversity Characteristics of the TCP Editorial Board
      A request was made for the consideration that sexual orientation be included in the
diversity demographics when the TCP Editorial Board membership when nominations
are being made and reviewed.
   c. Clarification provided regarding “perks” for SCP leadership. (Israel)
      Tania Israel has identified the following “perks” that are currently associated with various
SCP leadership positions: the SCP Award Chair(s) are invited to Leona Tyler diner that
takes place at the annual convention; APA waves the Program Chair’s convention
registration fee; SCP allows Program Chair(s) to accept 1 of their own presentation
proposals; the Hospitality Chair may have lodging, but not travel, paid for in order to
facilitate the work that must be done to organize the suite activities during the
convention; the SCP President gets lodging in the Hospitality Suite during the
convention; the NMCS coordinator gets registration and travel expenses paid for by
NMCS to attend the Conference; AP pays for ethnic minority Council
Representative’s lodging for 2-3 days and travel expenses to attend Council meetings.
The EB decided that Program Chairs may submit proposals, and these will be reviewed as all other proposals are. We do not have a policy on whether NMCS shadows can have registration and travel expenses paid for by the SCP.

d. Communication and Technology Board Nomination (Perez)
A motion was made by Toti Perez and second by Roger Worthington for Aaron Rochlen to become the incoming Communication and Technology Director replacing Linda Subich and was unanimously approved (N=15).

15. Budget Approval (Mobley)
The following budget requests were reviewed by the Executive Board:

a. The Supervision & Training Section requested $200 in addition to regular funds for marketing. The Finance Committee did not recommend supporting the question. The motion by Barry Chung with a second by Toti Perez not to support the request was unanimously approved (N=15).

b. The Fellows Committee requested $1,000 for a research assistant to help with the management of the fellowship applications. The funds were allocated previously and therefore not vote was needed for this request.

c. CCPTP requested $4,300 to sponsor a workgroup on master’s training competency benchmark. A Motion was made by Michael Mobley with a second from Tina Richardson to support the request additional funds in the amount of $3,225 and was unanimously approved (N=15).

d. The Membership Committee requested additional funds in the amount of $200 off-set the cost of making brochures. A Motion was made by Michael Mobley with a second from Stephen Quintana to support the request for additional funds and was unanimously approved (N=15).

e. Council Representatives to SCP requested $800 in additional funds to support attendance of an early career professional (ECP) to attend the Leadership Development Institute. A motion was made by Michael Mobley with a second from Barry Chung to support the request for additional funds and was unanimously approved (N=15).

f. A motion was made by Michael Mobley with a second by Helen Neville to provide $5,000 to support the SCP Leadership Academy and was unanimously approved (N=15).

16. Membership Dues (MacDonald)
The Executive Board was asked to support exploring options for transitioning new graduates to early career status so that the year post graduation is free first year and that there be a scaled fee for limited income early career psychologists.

a. SCP currently has an $18 membership rate for “Recent Graduate” which has been interpreted two ways - one is an increase to pay to go from Student Affiliate to member when current student dues have already been paid for the year. The second is as a first year membership rate. We have a great deal of difficulty getting students members to change to society membership and most drop off. It is difficult to get accurate numbers for this as the memberships are kept in separate databases. The Membership Committee proposed that when current Student Affiliates graduate, they be allowed to move to Society Membership without paying an additional fee during that membership year. It is anticipated that the increase in overall membership would outweigh any reduction in dues for this change. The Early Career fee then can be set at approximately 50% of the full membership rate and be used during the first full year of membership in the Society as an ECP (first seven years after graduation).

b. APA Division Services are not set up to handle the proliferation of paper work that will result from our proposed changes. Thus Division 17 would be responsible for data
keeping related to list of graduates each year and refunding that may be necessary to support the membership fee changes.

c. A motion was made by Cindy Juntunen, second by Toti Perez, and unanimously approved by the Board to address the issues in detail at the January 2012 midyear meeting for Executive Board review and possible vote. The SCP membership will have to vote at the business meeting on any changes made to membership fees at the on the change as well.

17. Disaster Relief Donation Guidelines (Israel)
The SCP does not have guidelines for making donations for disaster relief although such donations are often made. For example, in March 2011, the SCP Executive Board voted to make a donation of $1000 to the American Red Cross Japan Earthquake and Pacific Tsunami Relief. The funding came from the Special Projects Contingency Fund budget line. A policy is needed to ensure that SCP is consistent in responding with regard to the characteristics of recipients, dollar amount, the conditions under which donations are warranted and specific agencies to make the donation. Barry Chung investigated why the American Psychological Association Accounting Office endorses the Red Cross and found that the agency allows donors to specify the funds support mental health services. Sharon Bowman, David and the Disaster Relief Coordinator will work together to draft some guidelines for a process to be reviewed at the January 2012 midyear meeting.

18. Website (Perez)
The SCP Website is outdated in layout and interactivity given how other APA websites are done. We need to update it for contemporary use that includes access to research findings and so that it serves as a database resource for members. The Executive Board still has not decided whether to let APA manage our site in part because the range of consequences and implications are not fully understood. Perhaps we can consult with Division 35 because they utilize APA to maintain their website. The Communications and Technology Board has been charged with the tasked with determining the content of the SCP website and deciding process for revising its content. Recommendations will be provided at the January 2012 Midyear Meeting.

19. PsycEXTRA (Chung)
Jill Blaemers (from APA) placed a request that SCP consider participating in PsycEXTRA which involves granting APA permission to include contents of the SCP website and its section websites in PsycEXTRA. Barry Chung indicated that SCP would retain all the copyright privileges regarding the content on the site but PsycEXTRA would post the information they desire from our website. The Executive Board is receptive to the idea but SCP needs to clarify general guidelines for decision making on what content goes on the SCP website in consultation with the Communications and Technology Board and Section Chairs. Also SCP needs to make sure there is an agreement in place that allows us to pull back or remove information from PsycEXTRA, if needed, when it is removed from our website.

20. SCP Logo (Perez)
There is a need to determine what logo SCP should use given the two that are currently in use on the Division letterhead and the Division website. In order to brand SCP in the most effective and impactful manner, it is important to have a logo that accurately and effectively conveys the name of the Society as well as an image that effectively and accurately conveys the Society’s image to the public.

21. Social Media (Israel)
The SCP Facebook page is live and posts are made for the division continuously by Marcy Rowland and the social media STG. Marcy and Tania Israel are the only ones able to post at this time. Statistic on page usage is being tracked. Initial activity after the launched more than 224 have searched and “liked” page.

22. **Review of SCP endorsement policy implementation (Perez)**

A primary focus of the Endorsement Policy discussion was on the timing of SCP endorsement and how to communicate/discuss candidates. It was determined/agreed that we must endorse candidates before the August convention in order to best help candidates. The process that was done to endorse the last candidate included an email exchanges between Executive Board members which leaves a written record about candidates, which feels uncomfortable to most Board members. Go To Meeting was suggested as an option versus conference calls. Toti Perez, VP Communications will investigate the best option for implementing the Endorsement Policy regarding time and mechanism for communication.

23. **Fellows Committee Report (Roysircar)**

Considerable attention was given to how Fellow addresses might be done in the future given the limited program hours given to the Division moving forward as well as the cumulative duration of the address given the number of fellows.

a. The Committee suggested limiting the number of people who get to speak at the convention by only allowing new/initial Fellows to speak, but the EB was not supportive of this option.

b. The EB was supportive of offering Fellows alternatives to presenting at APA: publishing a written version of the speech in the SCP Newsletter (which Tania Israel had already cleared with the SCP Newsletter Editor), publishing a written or videotaped version of the speech on the SCP website (which Tania Israel had already cleared with the SCP Webmaster), or allowing Fellows to opt out of making a formal address. Tania Israel had explored the option of publishing the Fellows addresses in *The Counseling Psychologist*, but the TCP Editor was not supportive of this option due to space limitations.

c. Motion made by Barry Chung and second by Tina Richardson to assign primary and secondary readers to each set of fellow application materials but to ensure quality reviews everyone must read all materials. The the primary readers alternate writing the letters so Chair is no longer responsible for writing all the letters. The motion was unanimously approved (n=15).

24. **Survey of SCP Practitioners (Lee-Barber)**

A survey of practitioners was designed collect data on the needs of SCP members within APA. Feedback on the survey is needed before it is distributed. The Practitioners meeting is scheduled for tomorrow, Thursday, August 4th.

25. **Recognition of Outgoing Leaders (Israel)**

The following Executive Board Members are outgoing: John Westefeld (Past President), Tina Richardson (Secretary), Louise A. Douce (Council Representative), Roger Worthington (Vice President for Diversity), and Christopher Connacher (SAS Co-Chair). John, Louise, and Gargi Roysircar were given certificates of recognition for service to SCP.

22. **Adjournment**

Motion to adjourn the SCP Board Meeting at 10:11 p.m. made by Louise Douce and seconded by John Westefeld. Tania Israel thanked everyone for their participation.

Respectfully submitted by: Tina Richardson, Secretary, 2008-2011